

Job Description Senior Treasurer

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Responsible Director:	Chief Financial Officer		
Document Reviewer:	Business Support Manager		
Document Approver:	Chief Executive Officer		
Signature			
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Scope:	Nebras Power HQ		

BASIC ROLE DETAILS

TITLE:	Senior Treasurer	DIVISION:	Headquarter
DEPARTMENT:	Finance	JOB GRADE:	TBA
DIRECT SUPERVISOR:	Head of Treasury and Corporate Finance	FUNCTIONAL SUPERVISOR:	N/A
ROLES REPORTING INTO THE ROLE:	Treasurers of subsidiaries and associates		

ROLES AND RESPONSIBILITIES

BASIC PURPOSE OF THE ROLE:

The Senior Treasurer will support the Head of Treasury and Corporate Finance by designing and implementing a comprehensive and effective treasury management framework as well as policies and standards in line with best international practices and aimed at ensuring effectiveness and risk control. He/she will ensure proper cash flow forecasting as well as effective cash flow management, including investment of excess of liquidity and investments in financial products, in accordance with Nebraska Power' Treasury policy. He/she will be responsible for negotiating and executing all corporate financing transactions and for managing effectively the corporate debt portfolio.

He/she will be also responsible for effective monitoring and proper management of key financial risks. He/she will discharge his/her responsibilities under the coordination and supervision of the Head of Treasury and Corporate Finance.

KEY RESPONSIBILITIES:

A) Treasury Management

- Implement a comprehensive and effective treasury management framework by defining policies and standards in line with best international practices and aimed at ensuring effectiveness and risk control.
- Ensure proper cash flow management with the aim of satisfying timely cash requirements of the business and ensuring at all times optimal capital structuring. Perform proper monitoring of cash flow budget.
- Prepare 12 months rolling cash forecast to manage the cash flow requirement of the Group.
- Maintaining relationship with the financial institutions including management of Group bank accounts, KYC compliance, opening and closing of banks accounts etc.
- Balance sheet management by focusing on asset-liability management, liquidity management, counterparty management, interest rate and foreign exchange management.
- Provided input for Term/ Fixed Deposits, Interest income, interest charge and FX rates in Budget and Business Plan.
- Implement and manage treasury systems and solutions aimed at supporting cash flow management and integration of Treasury Operations with ERP.

- Managing excess of liquidity through entering into financial investments to optimize returns from investments within Nebras Investment policy and internal control framework.
- Execution and management of Bank Guarantees, SBLCs, and other forms of securities, off balance sheet liabilities.
- Ensure compliance with treasury requirements as defined by the relevant regulatory authorities (Government, Central bank, other authorities)
- Coordinate with Treasury units of Group subsidiaries and ensure compliance to Group Treasury policies and standards; provide support/advice to Treasury units of Group's associates and investees

B) Debt Management

- Managing corporate financing activities (corporate credit lines, equity bridge loans acquisition financing, working capital facilities, corporate bond and other debt capital market issuances). Plan, structure and execute banking and/or debt capital market transactions with a consideration of minimizing cost of funds and of keeping financial risks under control.
- Work on the achievement of Nebras' stand-alone corporate credit rating, and coordination with rating agencies.
- Manage relationships with lending institutions, credit rating agencies and the wider financial community.
- Ensure the effective monitoring and proper management of key financial risks (counterparty, bank capital adequacy, liquidity, volatility of interest and forex rates)
- Ensure efficient procurement and proper management of all unfunded documentary credit facilities (i.e. Bank Guarantees, Letters of Credit, Bid bonds and Sureties)
- Generate periodic treasury reports for the Executive Management respect to company's cash flow, financial investments and debt profile, risk exposure, financial covenants compliance etc.
- Provide support to Business Development and M&A teams during pre-development or pre-acquisition phase (i.e. financial due diligence, business evaluation, competitive bidding) and during the post-merger integration phase (implementation of Group Treasury policies and standards)

JOB DIMENSIONS

FINANCIAL AUTHORITY: According to Delegation of Authority Manual.

BUDGET RESPONSIBILITY: N/A

QUALIFICATIONS, EXPERIENCE AND SKILLS

EDUCATION AND QUALIFICATION REQUIRED:

Essential:

- University degree in Finance and/or Business Administration from a recognized University.

Preferred:

- Master's in Finance and/or Business Administration from a recognized Management School.
- Professional qualification such as CFA/CMA/CA/CPA/ACCA/CTP/AMCT/CFTP

EXPERIENCE/KNOLEDGE REQUIRED:

Essential:

- Minimum of 5-7 years of experience in treasury and corporate finance of which 2-3 years should be in a similar position/responsibility
- Strong knowledge of treasury and cash management systems
- Strong exposure to domestic and international banking institutions/ECAs/Multilaterals/Development Finance Institutions/Credit rating agencies
- Familiarity with financial data analytical tools (Bloomberg, Thompson Reuters)

Preferred:

- Minimum of 2-3 years exposure to global energy industries/sectors
- Exposure to international companies with large complexity and multicultural environment
- Knowledge and/or exposure to Qatar or other Gulf countries.

SKILLSET:

- Superior analytical and systems related skills and exposure.
- Strong communication and interpersonal skills with sensitivity to different cultures.
- Ability to build trust and effective personal relations both within the organization and with all relevant external stakeholders.
- Ability to multi-task and work under pressure.
- Ability to work in team
- Strong negotiation skills
- Stay abreast of the latest applicable Treasury and Corporate Finance leading practices and regulations as well as recent trends of domestic and international financial markets

PERSONAL ATTRIBUTES AND MINDSET:

- Maintain highest standards of professional conduct, ethics and integrity.
- Ensure high standards of confidentiality to safeguard sensitive information.
- High energy with a “can do” mentality. Strongly believe in continuous benchmarking and continuous improvement.
- Robust intellect and constant desire to learn.
- Analytical, inquisitive nature.
- Capability to easily adapt to fast moving, changing environments and cultural differences.

INTERACTIONS

INTERNAL INTERACTIONS:

- Finance team
- Treasurers of subsidiaries and associates
- Business Development/M&A team
- Legal Counsel
- Executive Management team

EXTERNAL INTERACTIONS:

- Domestic and International lending institutions
- Other financial Institutions: ECAs/Multilaterals/Developing Finance Institutions
- Credit rating Agencies
- External law firms
- Accounting and Tax, Technical, Market and other company's external advisors
- Government regulatory authorities